

**DAILY GUEST GROUP APPLICATION AND CONTRACT**

Effective 1/1/08

*Please read the Hickory Cove Guest Group Information Brochure which is a part of this contract.*

**A. EVENT INFORMATION:**

1. **GROUP NAME:** \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

(In sections A and B, the Group named above will be referred to as "we" or "the group."

"You" or "the Camp" or "Hickory Cove" shall refer to Hickory Cove Bible Camp.)

OFFICE USE ONLY

Rate 10104

Rec'd: \_\_\_\_\_ By: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

Dep \_\_\_\_\_ Ck No \_\_\_\_\_ Date \_\_\_\_\_

Event Pkg Sent: \_\_\_\_\_

Notes:

2. **GROUP CONTACT PRIOR TO EVENT:** \_\_\_\_\_

Title or relationship to group: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

3. **PERSON IN CHARGE DURING EVENT - (SESSION DIRECTOR):** \_\_\_\_\_

Title or capacity: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

(The referenced "person in charge during event" will be referred to as the "Session Director" throughout this contract.)

4. **EVENT DATE & TIMES:**

Date: \_\_\_\_\_ Beginning Time: \_\_\_\_\_ Ending Time: \_\_\_\_\_

5. **ESTIMATED COUNT:** \_\_\_\_\_ (Total campers and staff)

6. **APPROXIMATE BREAKDOWN OF ESTIMATED COUNT:** (Total campers and staff)

Adults - (Age 18 and up)      Children - (Ages 4-17)

Male: \_\_\_\_\_

Female: \_\_\_\_\_

Primary age group to which this event is targeted:

\_\_\_\_\_ Children (ages \_\_\_\_\_)      \_\_\_\_\_ Teens (ages \_\_\_\_\_)      \_\_\_\_\_ Adults

7. **IF YOU HAVE SPECIAL NEEDS OR REQUESTS, PLEASE ATTACH A SEPARATE SHEET.**

**B. STAFF & SPECIAL EQUIPMENT NEEDS - (IF ANY):** *(Please be sure to check one box for every item)*

1. **MEALS & COOKS REQUESTED** - Call first to determine availability. Fill in the spaces below if the group wants the Camp to provide cooks and food. If no meals are noted below, the Camp will assume that the group is bringing its own cooks and food.

\_\_\_ YES, we will require Hickory Cove Bible Camp to provide cooks and food

\_\_\_ NO, we will provide our own cooks and food, and use the Camp's kitchen and dining room

2. **CLEAN-UP:** (See page 9 of Guest Group Information Brochure for details)

\_\_\_ We will clean the entire camp (or any facilities we use) at the end of our session

\_\_\_ We want Hickory Cove to clean the Camp for an additional charge

\_\_\_ We want Hickory Cove to clean the kitchen for an additional charge

*(Continued on other side)*

3. **WE ARE PLANNING WATERFRONT ACTIVITIES.** Lifeguards must be provided by Hickory Cove at additional cost if the group plans to use canoes, iceberg, paddleboats, skis or tubes. Lifeguards are not required for fishing or boat rides.  
 YES       NO
4. **WE WANT TO USE THE SKI BOAT.** (Additional charge applies.)  
 YES       NO
5. **WE WANT TO USE THE PONTOON BOAT.** (Additional charge applies.)  
 YES       NO
6. **WE WANT TO USE THE SWIMMING POOL.**  
 YES - Anticipated Times: \_\_\_\_\_  
 Lifeguards will be provided by Hickory Cove at additional cost. The pool will not be available without certified lifeguard(s) at the ratio of 1 lifeguard for every 25 people. **The maximum number of people that we intend to have at the pool at one time is \_\_\_\_\_.**  
 Lifeguard staffing will be based on this number.  
 NO
7. **WE WANT YOU TO PROVIDE A CAMP NURSE.** (see page 10 of the Guest Group Information Brochure for details)  
 YES - Hickory Cove is to provide full time medical staff. (Additional charge applies.)  
 NO - Guest group will provide full time medical staff, per Medical Guidelines found on page 10 of the Guest Group Information Brochure.
8. **WE WANT THE TRADING POST (CAMP STORE) OPENED.** (No additional charge)  
 YES       NO
9. **WE WANT TO USE THE ARCHERY PROGRAM.** (Additional charge may apply. Check with Guest Group coordinator.)  
 YES       NO
10. **WE WANT TO USE THE CHALLENGE COURSE PROGRAM.** (Ages 13 and up, in groups of 12-16. Additional charge applies.)  
 YES       NO

**C. RELEASE and CONTRACT CONFIRMATION:**

The undersigned Group agrees to waive any claims and hold Hickory Cove Bible Camp and any of its officers, trustees, employees, volunteers or agents harmless, indemnify, and bear the cost of their legal defense if any suit of legal or equitable action is brought against any of them as a result of any and all injuries, damages, or losses suffered by any of the group's participants while at Hickory Cove. As an authorized representative of the following named group (also listed on page 1 of this contract), I agree to the terms of this contract. I certify that our group agrees to abide by all of the policies and guidelines established by Hickory Cove Bible Camp, as outlined in the Guest Group Information Brochure dated 1/01/08, a copy of which I have received and read. I also agree to pay all costs as outlined in the Guest Group Rates and Packages sheet dated 1/01/08, and on Guest Group Pricing Worksheets that use those prices to figure my exact costs.

Group \_\_\_\_\_

\_\_\_\_\_  
 Session Director - Signature

\_\_\_\_\_  
 Session Director - Print Name

\_\_\_\_\_  
 Date

Hickory Cove Bible Camp is confirmed for rental by the group listed above during the dates and times indicated on page 1 of this contract. Please contact Hickory Cove Bible Camp immediately if you have any questions.

\_\_\_\_\_  
 Hickory Cove Bible Camp

\_\_\_\_\_  
 Date